

<b>SUBJECT:</b>	<b>28 Day Notice</b>
<b>REPORT OF:</b>	<i>Portfolio Holder for Support Services</i>
<b>RESPONSIBLE OFFICER</b>	<i>Head of Legal &amp; Democratic Services</i>
<b>REPORT AUTHOR</b>	<i>Mat Bloxham, 01494 732143, mbloxham@chiltern.gov.uk</i>
<b>WARD/S AFFECTED</b>	<i>All</i>

## 1. Report

The Access to Information Regulation 2012 place a requirement on Councils to publish a notice 28 days before every executive or joint executive meeting detailing all Key Decisions and Private Reports to be considered. The [28 Day Notice / Forward Plan](#) are published on the Council's website.

### RECOMMENDATIONS

The Cabinet is asked to note the following draft 28 Day Notice / Forward Plan notices:

- Cabinet: 01 December (Appendix 1)
- CDC & WDC Joint Waste Collection Committee: 05 November (no items currently)
- Chilterns Crematorium Joint Committee: date to be confirmed
- Joint Waste Committee for Bucks: 20 January (no items currently)
- Joint Committee: 26 October (Appendix 2)

<b>Background Papers:</b>	None.
---------------------------	-------